



***THANK YOU FOR VOLUNTEERING AT
ST. MARGARET MARY CATHOLIC SCHOOL
Your contribution of time and talent will help
our students and our school thrive.***

The Diocese of Rockford requires all ADULT volunteers to complete the following:

- ♥ Background Check including State & National Sex Offender Registry Check (CHIRP form)
 - Please complete a hard copy of this form and return it to the school office.
 - This form requires a signature.

You will complete the following online and will print off a certificate acknowledging that you have completed this training.

- ♥ Protecting God's Children Training for adults
- ♥ Sexual Misconduct Norms
- ♥ Technology & Social Media Guidelines
- ♥ Code of Pastoral Conducts
- ♥ Guidelines for Youth & Those Working with Youth
- ♥ Mandated Reporter Form (CANTS 22)

Before completing Protecting God's Children training online, all participants ***MUST*** first register with VIRTUS Online. Below is the link to access the VIRTUS Registration page:

https://www.virtusonline.org/virtus/17162/reg_pwd.cfm?theme=0

OR, please go to **www.virtus.org** and click on Frist Time Registrant and select Rockford from the drop down list of dioceses. You will be prompted to enter a password.

Please enter the Diocese Rockford password: 2train!

- ~Click continue to proceed.
- ~Step by step instructions are listed in the packet entitled "Registration Instructions – Diocese of Rockford – Volunteers" which is included with this letter.

***If you have any questions, please contact Clare Narusis, School Office Manager
School Phone: 847-658-5313
Email: cnarusis@stmmschool.org***

